

## *Communication Focus Group*

To form an action plan the group addressed the following questions

### WHAT DO WE DO NEXT? WHO? WHEN?

Possible developments include:

- Communication books to be introduced in the upper school
- Open afternoons prior to parent contact appointments (possible agenda questions set in advance to allow contact with "setting" teachers)
- Content of blue folders to be reviewed - ongoing, continuous evaluations - less ambiguous - written in basic English - quality not quantity - clear targets within levels - trust versus evidence - best effort versus realistic - evaluated by child and teacher

### Update (May 2011)

- Communication/homework books introduced throughout the school.
- Open afternoons to be considered by staff team for parents prior to parent contact appointments next session to fit in with collegiate commitments.
- Blue Folder contents reviewed with staff and pupils - new format trialled this term. Lower school and upper school slightly different formats. Communication group meet to discuss new formats and agree further action plan if required.

## *Homework Focus Group*

### **SUGGESTIONS FOR NEXT STEPS ...**

- Homework diary - standardised Fossoway one
- Homework jotters for maths and writing
- Ensuring all teachers follow same procedure for setting homework and marking it

### **Update (May 2011)**

- Homework diaries in use throughout school.
- Standardised one being sourced - delegated to PTA who have agreed funding and used for next session.
- PTA also asked to fund homework wallets/folders- for homework and notes from school.
- Jotters/folders for homework being reviewed discussed with teachers/resources
- Homework policy reviewed and in process of being updated - outlining various stakeholders roles and responsibilities.
- Homework Focus Group liaise with Parent Council to decide how to share information/policy agreements with the wider parent forum.

## *Discipline Focus Group*

### **SUGGESTIONS FOR NEXT STEPS ...**

- Share with parents Restorative Approaches to positive behaviour management - how?
- What else do we do?

### **Update (May 2011)**

- Policy shared with focus group.
- Liaise with communication group to see how to share information with parents. Parental information evening - reschedule
- Focus group to arrange further meeting this term